



PLUMAS COUNTY MANAGEMENT COUNCIL

A Commitment to Coordinated Public Service

July 7, 2006

9:03 AM – 11:28 AM

Health & Human Services Building

Prior to the meeting T.J. Thomas, the new Interim Fair Manager was introduced around. Welcome aboard T.J.!

9:03: **Call to Order:** Kathy Williams, Chair.

Present: S. Austin, K. Bishop, N. DaForno, H. Foley, J. Ingstad, S. Lawson, C. Leonhardt, M. Miles, D. Preston, E. Smart, T.J. Thomas, G. Trumbo, K. Williams, MAG rep: S. Grant.

Additions to the Agenda: None

Approval of Agenda of July 7, 2006: Approved.

Approval of Minutes of June 2, 2006: Approved. Thanks for the praise, Dave. However, that kind of attitude does not necessarily ensure that you will not have to worry about taking my place.

9:10: **Mid-Management Report:** Susie Grant gave a recap of the MAG meeting of June 21st. She talked about sunscreen use, of which you may read more in The Connection. Dawn Matheson of the Plumas Crisis & Intervention Center presented for them, giving a rundown of the services provided by that agency. The employee evaluation and performance appraisal process was also discussed. Andy Anderson came to MAG and spoke on Measure A regarding fire protection.

9:20: **Progress of Strategic Plan Working Group:** Kathy Williams noted that the first go around didn't generate many replies, but on a second try the employees woke up and sent in around 36 surveys, which by voter's official's standards seems to be a pretty good percentage. Now the trick is to disperse the information gleaned throughout the entire organization. Affordable housing needs, stellar management, were two main issues. S. Grant compiled the information for the Committee, though she said it still needs some work before going to the

Board of Supervisors. Susie hopes for support from everyone, not just lip service. So get out there ya'll! It is important to keep staff informed and involved. Financial support is important also. There are lots of issues that were addressed: health care, senior care, hospitals, etc. Susie has promised to email her results to the MC.

9:40: **Inter-Department BBQ-Potluck** – Chuck “Roast” Leonhardt described his involvement in a shadowy committee that has piggybacked itself onto the BBQ/Fundraising Committee. Covertly known as the “Labor Management Solution Committee,” this oxymoron for an appellation seems to represent the unknown members, unknown structure, and unknown mission of this until now, almost unknown group. They met with the Union stewards and have planned a BBQ-Potluck fundraiser at the Dame Shirley Plaza, Thursday, July 13 from 11 to 1. Each department is encouraged to sign up its premier BBQist, or bring a salad, or bring money or do all of the above. The funds thus generated will go to the aid of a county employee in dire need of assistance. In order to get this word out, it was decided to send out a new, less confusing flier. Chuck will keep his receipts for basics like cups and plates, etc. and hope that MC will find it in the goodness of their hearts to reimburse him. Back to the LMSC, they have decided to focus on performance reviews, and want more education on filling out the forms rather than changing the forms. Of course this will require funding to educate the new form fillers. Staff would also like more training for management and staff, at all levels, on evaluations. Good luck, Chuck.

10:00 Break: Shawn Montgomery, who could not be at the meeting sent goodies through the CAO. Thanks, Shawn.

10:10: **Information Technology Department** – Dave Preston communicated to us the various phone problems being worked on. He has so far terminated over 20 unused phone lines and found over-billing of \$5 for every department. We are all sure it was not intentional on the part of the phone companies. He complimented Howard Hayden in his office for much of this work and refers any phone questions to that individual. IT has rounded up a number of retired PCs that have been roaming the county range, and are sending them to Computers for Classrooms in Chico, where they are recycled. The county is looking at a web provider who will provide web page update services so that IT is not bothered with those tasks. Jack Ingstad noted that with new IT upgrades, next year's budget will take only 5 minutes. Also, line item numbers this year have been changed from previous years. K. Williams asked if it would be possible to resurrect the IT Committee, to which D. Preston responded that they would meet at the end of July.

10:20: **Budget & CAO:** J. Ingstad reported that the CAO is overseeing Animal Services, formerly Animal Control, formerly The Dog Catcher. He is also looking into overseeing ADA Coordinator duties and is reorganizing the CAO's office and department. Nancy D. will now be in the CAO office, Kelly Stane likewise, and Joanie will move down to Kelly's old office. The BOS will stay in Nancy's old office. Apparently there is now some room there for rent. Jack noted that the General Fund growth was kept to 2.7% vs. the 22% or so of last year. He thinks that if we can keep our belts tight for several more years it will save the county enough money to make one-time purchases like PCs, content management, etc. In September the Capital Improvements and Critical Staffing reports will be reviewed. Since I happen to be the one recording all this, I will take the opportunity to note that it is hoped it will be remembered that

the Museum ranked quite high in Capital Improvements and ADA upgrade needs (when the funds become available...). Jack wants to keep Contingencies strong. The Worker's Comp process is also being corrected, as it seems the county has been out of compliance or something these past few years.

10:55: **Roundtable Items**: K. Williams announced that Andy Anderson's retirement party is November 11. Andy has put in 50 years with the fire department. That beats Tom Frady, John McMorrow and Tom Hunter by some years. She also noted that Election Day for Quincy Fire District is July 18th, so those of you who can vote, better get out and exercise your franchise. November 7th will be the next General Election. S. Lawson noted several free public programs the Museum is giving in Greenville July 15, Quincy July 26, and Graeagle Sept. 9. H. Foley spoke about public programs related to the poisoning of Lake Davis that is once again proposed.

Adjourned: 11:28

Next meeting: August 4, 2006, 9:00 a.m. H&HS Building

Refreshments: