

PLUMAS COUNTY MANAGEMENT COUNCIL

A Commitment to Coordinated Public Service

The next Management Council Meeting will be held Friday, May 6, 2005, 9 am-11 am at the Plumas County Library Meeting Room.

Corrected Minutes of the April 1, 2005 Meeting:

Present: John Banks, Barbara Thompson, Melinda Rother, Karl Bishop, Gayla Trumbo, Andy Anderson, Sid Roberts, John Sebold, Dave Preston, Margaret Miles, Richard Turner, Kathy Williams, Reg Valencia and Judi Mault

Call to order: Kathy Williams

MID-MANAGEMENT: Melinda Rother reported the mid-managers met on March 15 at the new Permit Center. Melinda stated the attendance for their meetings continues to grow. At the March meeting 19 were present. A discussion was held regarding the employee health insurance survey. Most employees favored a tiered plan, where single employees would pay less. They also favored a high deductible, but most employees would not be willing to forgo dental and vision benefits. At the present time 28% of the employees do not have health insurance because of the cost.

Melinda also reported Janell Gehrman spoke on managing stress. In the future the meetings will have speakers on workman's comp issues, yoga, west Nile virus, flexible work schedules and attracting and retaining employees.

PROPOSITION 63: John Sebold explained this proposition is the Mental Health Services Act. This act was developed to expand mental health services, not to replace current services. The Plumas County Mental Health Commission has submitted a plan to the Department of Mental Health at the state. The total amount of monies that will be available is still unknown. Please contact John Sebold if you need more information on this proposition.

PERFORMANCE APPRAISAL PROCESS: Margaret Miles explained Karl Bishop had given the proposed evaluation form to Supervisor Robert Meacher. They decided there was one missing element, Communication – between other departments and agencies. This form should go to the board in April for additional feedback. The committee will get together soon to discuss final changes.

IT COMMITTEE: Dave Preston will schedule a meeting next week. The agenda will be developed this week. Sid Roberts, Margaret Miles, Kathy Williams and John Banks volunteered to participate.

COURTHOUSE SPACE: The new IT space should be completed soon reported Sid Roberts. The new annex should be ready in September or October.

UPDATE OF PUBLIC RECORDS: Barbara Thompson explained the Feather River Bulletin has requested department head salary information, including base salary, longevity, stipends etc. There are copies available for department heads in the Office of County Counsel. A copy of the Public Records Act was given to all Management Council members.

ANNEX UPDATE: Sid Roberts reports tours for the annex should be available soon. Handouts on the layout are available from Sid's office. No time has been set for the demolition of the old building.

PENTAMATION UPGRADE: Dave Preston explained the board has approved the pentamation upgrade. The training dates for the new upgrade has not been determined at this time.

DEPARTMENT HEAD NEGOTIATIONS: No report, Mike Tedrick and John McMorrow were not present.

ROUND TABLE:

Gayla Trumbo reports the mid-managers must go to harassment training. The training will be held May 25 and May 26. Human Resources will coordinate the training.

Barbara Thompson reports the Board would like a bid processing guideline for purchasing. John Banks stated all his counselors must be certified. Currently only one counselor is certified, nine are not. John is coordinating efforts to have all counselors enrolled in the program.

Karl Bishop reports all ag inspectors must have a degree.

Dave Preston tells the group there is a new IT requirement for HIPPA. This requirement goes into effect April 20, 2005. Dave is the security officer. He would like to see this position moved to the CAO.

Sid Roberts reports his maintenance supervisor is Bubba Rother. Please contact him if you need maintenance services.

The refreshment volunteers for the next few months is Gayla Trumbo for May and Karl Bishop for June.

The next management council meeting will be held Friday, May 6, 2005 at the County Library Room in Quincy.