

PLUMAS COUNTY MANAGEMENT COUNCIL

A Commitment to Coordinated Public Service

The next Management Council Meeting will be held **Friday, February 7, 2003**, 9 am-11 am, at the Quincy Library Conference Room, Quincy.

Minutes of the January 3, 2003 Meeting

Present: Elliott Smart, Janice Stafford, Sid Roberts, Holly George, Bob Conen, Karl Bishop, Richard Turner, Tom Hunter, Dave Preston, John McMorrow, Bill Dennison, Kathy Williams, Margaret Miles, Rob Shulman and Judi Mault
Call to order: Elliott Smart

Mid-Management: No representative was present

Orientation of new department heads: After some discussion the group concurred to have each department head write a brief outline describing the function of their department and the responsibilities. An organizational chart for each department should also be included. Elliott Smart volunteered to provide an outline of how the process will work. Supervisor Dennison suggested the board members should make an effort to welcome the new department head and discuss any outstanding issues.

Lead Supervisor List: Bob Conen passed out the 2001 Lead Supervisor List, and explained to the group that the new list will probably be ready in January, 2003.

Management Council Dues: The Chair, Elliott Smart, requested all dues for this organization are now due for 2003. All dues should be given to our treasurer, Mike Tedrick. The dues for 2003 are \$25.00.

Salary and Benefit Committee: All members of this committee were not present at this meeting. Bob Conen reports he has the data the committee requested. Bob Conen also explained the Department Head Allowance of \$150.00 is still pending.

Employee Legislative Report: No report at this time.

Budget Economies: Bob Conen explained he will recommend to the Board that a hiring freeze be enacted and a restriction on fixed assets and special travel. The Governor's budget will be released next week. Plumas County's books will close on 1-19 for December. A report from every department will be asked to be completed by the CAO.

Bob Conen reported that Mike Tedrick based his Plumas County projected loss on revenue of one million and one-half dollars. Bill Dennison stated he needed more financial information to make solid decisions. Also he stated that until we know what the state is paying on sales tax, costs are unknown. The Plumas County general fund departments could see a reduction of 7-10% of their budgets.

Work Furloughs: Rob Shulman stated that work furloughs are a possibility for this county; however furloughs can only be one day a month. Bob Conen will meet with our Human Resources Director, Gayla Trumbo to get more information for this group on this issue.

Round Table:

John McMorrow reports Planning Department revenues are up 6-7%.

John also tells the group the Child System of Care building has been condemned. The present owner is out of town and has not replaced the heat source at this time.

Tom Hunter recently hired 4 new employees.

Rob Shulman gave us an update on an eleven year old court case. (For legal reasons the details will not be described in these minutes)

Richard Turner from the Veterans Office explained his department is giving retro veterans awards of \$20,000 per month to 31 persons. Plumas County is paying \$130,000 to provide these benefits.

The next management meeting will be held February 7, 2003 at the Quincy Library. Rob Shulman will bring refreshments.

Agenda - February 7, 2003

Call to order – Elliott Smart

Mid Management Report

Orientation for new department heads

New list of lead supervisors - Bob Conen

Salary and benefit committee report – Mike Tedrick

Ferguson Group Update – Bob Conen

Legislative report committee

Round Table